## How to Drop a Class



	Registration			
	<b></b>			
<ul> <li>After you have signed into UNE Compass, locate the Registration tile.</li> </ul>	Browse courses, check registration status, and register			
Click Registration Info	REGISTRATION INFO			
• The registration dashboard will open	-			
Click Register for Classes				
UNE Compass Home				
Student     / Registration				
What would you like to do?         Prepare for Registration         View registration status, update student term data, and complete pre-registration requirements.	B owse Class Schedule Lcoking for classes? In this section you can browse classes you fi in presting.			
Plan Ahead           Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.	Register for Classes Search and register for your classes. You can also view and mana your schedule.			
View Registration Information View your past schedules and your ungraded classes.	Browse Course Catalog Look up basic course information like subject, course and descript			
	UNE Compass Home			
	Select a Term Student / Registration / Select a Term			
	Terms Open for Registration Fall Semester 2024			
<ul> <li>Under "Terms Open for Registration" select the</li> </ul>				

 On the Registration page, under "Summary" change the Action of the course to "Drop Course"

Summary							Tuition an	id Fees	
Title	Details	Hours	CRN	Schedule Type	Status	Action		☆.	
Introduction to Psychology	PSY 105, O2	3	90833	Online Course	Registered	Drop Cou	rse ▼	)	
Total Hours   Registered: 3   Billing: 3   CEU: 0   Min: 0   Max: 18									
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• To complete the course removal, click Submit

Summary							Tuition and Fees	
Title	Details	Hours	CRN	Schedule Type	Status	Action	\$¢.	
Introduction to Psychology	PSY 105, O2	0	90833	Online Course	Deleted	None	•	
Total Hours   Registered: 0   Billing: 0   CEU: 0   Min: 0   Max: 18								
							Submit	

• Once removed, the status will update to "Deleted" and the information will gray scale